

## **VERIFICATION OF REGISTRATION WITH A DEPOSIT AND GUARANTOR**

### **I. Introduction**

- (1) Verification of registration is a condition for using selected address services, in particular the off-site loaning of library units.
- (2) Pursuant to Art. 10 of the Library Rules, the MLP verifies the registration of any applicant who is not a European Union citizen and does not reside in the Czech Republic, if the applicant pays a financial deposit or if a guarantor undertakes to fulfil their obligations towards the MLP on their behalf in writing.

### **II. Verification of reader registration with a financial deposit**

- (1) The value of the financial deposit is CZK 1,000. The deposit does not accrue interest.
- (2) The MLP is authorized to use the deposit to cover the reader's potential debts towards the MLP. If the deposit is not replenished to its original amount, the MLP will not provide the reader with selected address services.
- (3) If the reasons for paying the deposit cease to exist, e.g. because the reader is able to demonstrate their residence in the Czech Republic or requests the termination of membership, they may request a refund and the MLP will refund the deposit.
- (4) The reasons for paying the deposit shall also cease to exist if the reader duly fulfils their obligations towards the MLP for at least one year, in particular if they have not been sent a pre-prosecution notice.
- (5) Before the expected termination of membership pursuant to Art. 14(2) of the Library Rules, the MLP shall attempt to remind the reader about the possibility of refunding the deposit, if the deposit balance is more than CZK 50. The price

for the reminder is listed in the Price list, which forms Appendix II to the Library Rules.

- (6) If the deposit is not refunded upon termination of membership, it shall be forfeited in favour of the MLP.

### **III. Verification of reader registration with a guarantor**

- (1) The guarantee must have full legal capacity, must be a citizen of the European Union or resident in the Czech Republic, and neither they nor the other reader for whom they are vouching can have any outstanding debt towards the MLP at the moment of verifying registration.
- (2) The guarantor must be present in person during verification of registration, demonstrate their identity and sign the guarantor's declaration in the presence of a MLP employee.
- (3) The guarantor may ask the MLP to cancel their obligation if the reader has no debts towards the MLP. If the reasons for the guarantee have not ceased to exist, the MLP shall temporarily stop providing the reader with selected address services until a different guarantor vouches for the fulfilment of their obligations towards the MLP in writing, or the reasons for the guarantee cease to exist.
- (4) The reasons for the guarantee shall also cease to exist if the reader duly fulfils their obligations towards the MLP for at least one year, in particular if they have not been sent a pre-prosecution notice.



Prague dated 25 November 2021

RNDr. Tomáš Řehák,  
Director of the Municipal Library of Prague